

**English**

# **Welcome to the libraries in Skellefteå municipality**

<http://bibliotek.skelleftea.se>



## Welcome to the libraries in the municipality of Skellefteå

At the public libraries in the municipality of Skellefteå you may borrow books, digital books and audio books, periodicals and stream movies free of charge. You can also use computers, databases, newspapers, Wi-Fi, etc.

### Information Service

Come to the library with your questions. We will help you find the answers.

### Library Card and PIN Code

A library card and a PIN code are required in order to borrow. You need to show a valid photo identification card. By filling in a library card application and signing your library card, you agree to abide by the library rules and to continuously inform yourself of any changes in the rules. Children who have reached the age of 6 years can have their own library card. The approval of a legal guardian is required for children under the age of 16. Abuse of library rules may result in suspension. Your personal data is recorded at the library according to the General Data Protection Regulation (GDPR).

### PIN Code

With your PIN code it is also possible to use our services on the library homepage (<http://bibliotek.skelleftea.se>). The PIN code is personal. If you want to change your PIN code you must show a valid photo identification card.

### Change of Address

Report changes of name, address, telephone number or e-mail address to the library as soon as possible.

### Responsibility for Loan

The library card is a personal valuable. This means that you are responsible for what is borrowed with your card and that the borrowed material is returned undamaged and on time.

A legal guardian is responsible for the child's loans until the child reaches the age of 18 years.

### Loan Period

When you borrow, you will get a receipt with the return date.

The loan period varies depending on type of media and on the demand.

### Renewal

You may renew the loan period if the material is not reserved. You can renew your loans on the library homepage with your PIN code or your BankID. You can also contact the library by e-mail or phone and we will help you. Quick loans and reserved material cannot be renewed.

## Reservation

All material can be reserved, except for paperback books, quick loans and reference books. The library will inform you by SMS, e-mail or regular post when the material is available.

## Purchase Proposal

The library will readily consider your purchase proposals.

## Interlibrary Loan

If the libraries in the municipality of Skellefteå do not have the material you want to borrow, we can try to borrow it from another municipality. Films and CDs cannot be borrowed as interlibrary loans.

## Overdue Notice and Blocking of Library Card

If loans are not returned on time, the library will send two overdue notices. If the borrowed items still are not returned your library card will be blocked. The block will be removed when you have returned the borrowed material. Please contact the library if the borrowed material is damaged or lost.

## Extended Opening Hours

Several of our libraries have extended opening hours (meröppet). This means that you can use the library in addition to regular opening hours, i.e. even when it is closed and unmanned. No staff are on site. To obtain an access card you must have a library card and be over 18 years of age. Please contact the library during manned opening hours in order to sign an agreement and register as a user of extended opening hours.

The library does not take responsibility for any damage caused on devices on which borrowed material have been used.

## Contact us

### Addresses and telephone numbers

City Library	Kanalgatan 73	0910-73 61 00
Children's Mobile Library	Kanalgatan 73	0910-73 61 00
Boliden	Norra Parkvägen 7	0910-73 61 20
Bureå	Norra Ågatan 1	0910-73 61 22
Burträsk	Villagatan 5	0910-74 03 26
Byske	Skolgatan 10	0910-74 01 69
Campus Library	Laboratorgränd 13	0910-58 53 45
Jörn	Furugatan 9	0916-104 85
Kåge	Skolgatan 3	0910-71 54 11
Lövånger	Skolvägen 6-8/Folkets Hus	0913-104 49
Morö Backe	Lyckogränd 139	0910-73 54 67
Skelleftehamn	Berzeliusgatan 2/Folkets Hus	0910-310 77
Ursviken	Föreningsvägen 10/Folkets Hus	0910-308 82

## Service Fees

### Service Fees from September 24, 2019

#### Interlibrary Loan

Article ordered from abroad	100:00
Article ordered within Sweden	50:00
Interlibrary loan outside of Sweden, per volume	200:00
Interlibrary loan within Sweden, per volume	0:00

#### Other Fees

Copies/computer print-outs, per page (A4)	2:00
Copies/computer print-outs, per page (A3)	4:00
- 5 pages from reference material are free of charge	
New library card	20:00